## Accessing Services

## OBJECTIVES

In this episode you will:

- Lœmabat aceessingservices
- Lem thewards May, Would, Can, andCaild to makerequests and offers


## INTRODUCTION

Watch the next video, this is the conversation you will hear.
## ROSE STREET APT. BUILING

Lounging in, of all places, a lounge chair, the WIZARD looks up from the latest edition of Wizard's Week.
WIZARD
Would you look at that? The Pushkin's are moving into their new apartment. Yeah. Boy, it brings back memories of the day I moved into my lair 800 years ago. Boy, it seems like yesterday. In today's episode, we will learn about accessing services. Like connecting the telephone. And the words may, would, can and could. These words are used to make requests and offers. Let's get on with the story. I'm sure with the new apartment, the Pushkin's will need to access all kinds of services. Let's see how they do.

## V O CABULARY

(1) Read and learn these words

| Grateful | Quality control |
| :--- | :--- |
| Couch | Frustrated |
| Turn on | Anywhere |
| Again | Neighbors |
| Friendly | Solve |
| Welcome | Bill |
| Number | Love |
| Knock | Actually |
| Services | Already |
| Kind | D eposit |

10 Put these words in alphabetical order. Use numbers 1-20.

| 1. G rateful |  | 11. Quality control |  |
| :--- | :--- | :--- | :--- |
| 2. Couch |  | 12. Frustrated |  |
| 3. Turn on |  | 13. Anywhere |  |
| 4. Again |  | 14. Neighbors |  |
| 5. Friendly |  | 15. Solve |  |
| 6. Welcome |  | 16. Bill |  |
| 7. Number |  | 17. Love |  |
| 8. Knock |  | 18. Actually | 1 |
| 9. Services |  | 19. Already |  |
| 10. Kind |  | 20. Deposit |  |

## COMPREHENSION

## [1] Video script

## KARI NA AND VICTOR'S APT

Karina unpacks a box as Victor enters with another one. He PLUNKS it down.

## VCTOR <br> KARINA <br> VCTOR <br> KARINA <br> VCTOR

SOFA

KARINA
SOFA
ALEJ ANDRO
KARINA
SOFA

Okay. We are never moving anywhere again.
We don't have to, Victor, because this apartment is perfect.
Yes. But you know what I love the most?
What?
(plopping down on it) The couch.
Karina's mild disappointment that he didn't say, "My beautiful wife" is quickly interrupted by a KNOCK AT THE DOOR. Karina answers. It is ALEJANDRO and SOFIA, from next door. They have brought FOOD.
Congratulations! And welcome. You must be hungry, so we wanted to bring you some food.
That is so kind of you. Would you like to come in?
No, thank you. We're sure you have many things to do.
But we're very happy that you're our new neighbors.
Thanks to you! You told us to fight.
If there is anything you need, please ask. .
KARINA
SOFA
SOFA
KARINA

AUTOMATED VOICE
SYSTEM (V.O.)

AUTOMATED VOI CE SYSTEM (cont'd)

Actually, there is one thing. They turned on the gas and they turned on the electricity, but we still do not have a phone. May we use your phone to call the phone company?
Of course. Anytime. Just come on up.

## ALEJ ANDRO'S AND SOFIA'S APARTMENT

Karina has the phone as Sofia shows her an old bill of theirs that has a phone number on it.
(pointing) I think that's the number to the telephone company. Thank you.

Karina DI ALS the number. It is answered by an automated voice system SYSTEM.
Hello, and thank you for calling the Phone Company! If you would like to order new services for an existing account, press one! For repair service, press two! If you have a question about your bill, press three! If you would like to order new service, and are not already a Phone Company customer, press four! Or press zero now.

Karina, a little confused, finally opts for choice four.
Thank you. A Representative will be with you soon.
Finally, SHEILA, Customer Care Rep. 40274, with a NASALLY VOI CE, comes on.
Hello. This is Sheila. May I offer you excellent service today?
Excuse me?
What?
What did you say?
May I help you?
Oh. Oh, yes. We would like to order telephone service.
OK. Could I have your name, please?
Pushkin. Karina and Victor Pushkin.
KARI NA AND VICTOR'S APT.
Karina slaves away in the kitchen getting breakfast ready. A moment later, a well-rested, refreshed Victor enters. He goes to the PHONE and picks it up. It's dead.
The phone does not work.
I told you, Victor, they will be here between two p.m. and six p.m. today to set it up.
Ah, good. So you will be here to let them in.
I already told you, Victor. They are going to be here between 2 p.m. and 6 p.m. today to set it up.

| UCTOR | Oh, good. You'll be here to let them in. |
| :--- | :--- |
| KARINA | Yes. I already rearranged my work schedule. |
| VCTOR | Good. What's for breakfast? |

Karina exits from her class and looks at the clock. It is 1PM. She goes to the lounge to grab her things when SAMANTHA, her boss approaches.
SAMANTHA
KARINA
SAMANTHA
KARINA

## VCTOR <br> KARINA <br> VCTOR <br> KARINA <br> VCTOR

## LYLE

TELEPHONE COMPANY GUY
LYLE
TELEPHONE
COMPANY GUY
LYLE
TELEPHONE COMPANY GUY

Hey Karina, Maria just called in sick. Is there any way you could cover for her? (torn) Umm...
For half an hour.
Just for half an hour.
She looks at the clock.
Karina RUNS home. She gets to her apartment building and looks at her watch.

Lyle peers through the curtains, watching her run toward the building.
Karina reaches her door. On it is a YELLOW NOTICE that says, "Sorry we missed you..." Karina picks it up and looks closer. "We'll try again tomorrow between 2 and 6." Lyle, outside his door, chomping his cigar, taking it all in.

## KARINA AND VICTOR'S APT.

Karina slaves away in the kitchen getting breakfast ready. A moment later, a well-rested, refreshed Victor enters. He goes to the PHONE and picks it up. It's dead.
The phone still does not work.
I know, Victor. They have to come again today.
Ah, good. You will be here?
(annoyed) Yes.
Mmm. Pancakes.

Karina rushes to her apartment. As she does, she checks her watch. It's 2:37. She gets to her door and breathes a sigh of relief - no yellow notice from the phone company. She enters.

The TELEPHONE COMPANY GUY enters the building, looking at his service notice, looking for the Pushkins apartment. LYLE GREEDO exits his apartment just in time to intercept.
Can I help you?
Yes. Could you help me find apartment 6? (looking at his order) The Pushkins?
You just missed them. They went on vacation.
They did? But they put the order in yesterday.
Well, they're immigrants, you know. They probably didn't understand. Oh, that's too bad.

He starts writing up another yellow notice
LYLE $\quad$ Yeah. They'll be gone for at least two weeks. Can I give that to them for you?
Would you?
TELEPHONE COMPANY GUY
LYLE
TELEPHONE COMPANY GUY

No problem.
Thanks.
The Telephone Company Guy gives Lyle the notice and exits. After he's out of sight, Lyle CRUMPLES UP THE NOTICE and throws it away, with malevolent satisfaction.
(1) Next to the number, write Y for a correct statement, N for incorrect.
_Y_1. Karina and Victor are finally able to move into their new apartment.
2. Sofia and Alejandro welcome Karina and Victor to their new apartment.
____3. All the services were turned on in their new apartment.
____4. Karina calls the phone company from Sofia's apartment.
____5. The phone company sends someone at midnight.
_-_- 6. The person from the phone company left a message with Sofia.
___-7. The manager helps Karina get phone service.
____8. Karina rushes home to catch the phone technician.
____9. Victor helps Karina get phone service.
____10. The Pushkins decide they don't need a phone.

## LIFE SKILLS

[a] Video script

## KARINA AND VICTOR'S APT.

Victor picks up the phone. It is still dead.

Karina, it's 7:00. Where are they?
I don't know. I will call them tomorrow.

Karina hurries up to a pay phone. She picks up the receiver, puts money in, but then realizes the phone doesn't work. And she lost her money.

More frustrated, she moves on. She comes to a LITTLE GIFT SHOP with a TELEPHONE SIGN and enters. GIFT SHOP - CASHIER AREA

| AUTOMATED VOI CE SYSTEM 1 | If you would like to speak to a customer care representative, press |
| :---: | :---: |
|  | 0 . Please hold. A customer care representative will be with you |
|  | soon. Bye, bye. |
| KARINA | NO! |
|  | PHONE COMPANY BILL PAYMENT CENTER |
| CUSTOMER | Quite a long line, huh? |
| KARINA | Too long. |
| CUSTOMER CARE REP. $86452$ | Next. How can I help you today? |
| KARINA | Karina hands her the notice, tries to control herself. (trying to control her anger) I would like to get my phone |
|  | connected. I was home yesterday between 2 p.m. and 6 p.m. and |
|  | no one came. |
| CUSTOMER CARE REP. | So would you like a service person to come to your home? |
| 86452 |  |
| KARINA | Yes. |
| CUSTOMER CARE REP. | I 'm sorry, I can't do that. |
| 86452 |  |
| KARINA | What? Why not? |
| CUSTOMER CARE REP. | Because this is a payment center. You need to go to a service center. Or |
| 86452 | call one of our service care representatives. (pointing to a bank of phones) Just dial-- |
| KARINA | No! I will not dial any more service care representatives. I was home yesterday between 2 and 6 . And no one came. |
| CUSTOMER CARE REP. | Ma'am, would you please calm down? |
| 86452 |  |
| KARINA | I will not calm down! |
| CUSTOMER CARE REP. | Then would you like to speak to my supervisor? She may be able to |
| 86452 | help you. |
| KARINA | Your supervisor? |
| CUSTOMER CARE REP. | Yes. But you'll have to wait a few minutes. She's busy with another |
| 86452 | customer. |
| KARINA | Wait more? All I do is wait, and nothing gets done. |
|  | A POLTE YOUNG FELLOW behind her pipes up. |
| POUTE YOUNG | Excuse me, ma'am. May I make a suggestion? If you just need your |
| FELOW | phone connected, I can help you. Karina looks at him. I 'm a |
|  | student at the Berrytown Technical Institute and we're learning |
|  | about hooking up telephones right now. If you would like, I could |
|  | help. |
| CUSTOMER CARE REP. | Ma'am, I'd be careful. Use only a trained Phone Company professional... |
| KARINA | (to Customer Care Rep.) Oh, really? |
| POUTE YOUNG | It's not hard to do. Hooking up a phone is simple. You just have to |

Karina, on the fence...
And freeze.
(1)d Read and understand

## Accessing Services

Generally, whenever there is a heavy intake of calls in a workplace, an automated voice system may be established. There may be times when due to the high number of calls, you will have to wait longer to talk to a customer care representative. If you are calling from a public phone take into account that you may need a lot of coins. If you have to wait for a long time, it is better to use a prepaid telephone card. Be prepared by having with you all the important information you will need to explain your problem or inquiry. These may be items such as your account number, your social security number, and/ or a password that you may have previously provided.

If you are unable to obtain help using the telephone, you may have to go to a customer service center in person. First talk to one of the service representatives. And if this fails, talk to a supervisor. When discussing your problem remain calm. Screaming does not help your cause. State the facts and be clear about what you want.

## $1 \mathbb{N}$ Next to the number, write T for a true statement, F for false.

_F_1. Automated voice system lets you do anything you want on the phone.
2. When you have a problem with your bills, don't pay them.
3. Y ou may have to wait for some time to talk to a customer care representative.
____4. All calls to customer service centers are free.
____ 5. You can't use a prepaid telephone card on public phones.
6. Remain calm and be clear when you talk to a representative.
_-_-7. Have all the necessary information when you talk to a representative.
____8. If you can't get help using the phone, there is nothing else you can do.
____ 9. Talking to a supervisor may be a better option for you.
____10. The more you scream the faster you get help.

## GRAMMAR

Video scriptWIZARD

POUTE YOUNG FELOW

Poor Karina. She waited and waited. Of course she's considering the services of this nice man. What is she going to do? Wait for this man to hook up her telephone? Or wait for the supervisor. Hmm. We'll find out in just a second. But first, let's find out how to use the words may, would, can and could to make offers and requests. We can use any one of these words to ask for something. But may and would are more polite.
Excuse me, ma'am. May I make a suggestion? If you just need your phones connected, I could help you.

Read, understand and practice

## May, Can, Would and Could

May, Would, Can, and Could make requests and offers. May and would are generally more polite.

## Examples:

Would you like to come in?
Would you like to order?
Would you help me with that?
Would you please try it again now?
Could I have your name, please?
Could you tell me where Victor is?
Could I have change for a dollar?
Could you open the drawer?

## Examples with May and Can:

May we use your phone?
May I help you?
May I make a suggestion?

Can I use your phone?
Can I help you?
Can I make a suggestion?Choose the correct answer
_- ${ }^{\text {b }} 1$. $\qquad$ I help you with that?
a) Does
b) Could
c) Victor
___ 2. I $\qquad$ be very grateful.
a) would
b) am
c) do
___ W. Would you like something to drink?
a) No, he wouldn't.
b) Yes, I would.c) No, I would.
___ 4
4. Would you like to order now?
a) Yes, we wouldn't.
b) No, we would.
c) Yes, we would.
___ 5. How can I help you?
a) I need change.
b) He is the boss.
c) I am leaving.
6. Could I your name, please?
a) had
b) has
c) have
___ 7. Would you me with that?
a) helped
b) hē lp
c) write
8. Could you $\qquad$ me where the post office is?
a) find
b) say
c) tell
___ 9. Could I please $\qquad$ change for a dollar?
a) have
b) has
c) had
10. Could you $\qquad$ the drawer?
a) opens
b) opened
c) open
___11. Would you $\qquad$ someone to come to your house?
a) them
b) b̄ēlieve
c) like
12. She was angry. She calm down.
b) wouldn't
a) could
c) may
13. I fixed it. you turn it on one more time?
a) Would
b) Wouldn't
c) Y iou
$\qquad$ 14. I $\qquad$ like some food, please.
a) could
b) would
c) can
15. That doesn't work. $\qquad$ I make a suggestion?
a) Man
b) May
c) Can't

## SPECIAL SKILLS

Read and understand
## WIZARD

## POUTE YOUNG FELOW

KARINA
CUSTOMER CARE REP. 86452
POUTE YOUNG FELOW
VICTOR

## POUTE YOUNG FELOW

POUTE YOUNG FELOW (CONTD)

POUTE YOUNG FELOW KARINA WIZARD

## POUTE YOUNG FELOW

 KARINAThat was easy, right? Now, let's go back and see what Karina will do. Option One -- Karina uses the services of the nice man. Or Option Two -- Karina waits for the supervisor. Good. Let's see what happens. And action.
It's very easy. What do you say?
Karina, on the fence. Then she makes up her mind.
Yes. (defiantly to Customer care rep.) I say yes.
Fine. Next

## KARINA AND VCTOR'S APRTMENT

The Polite Young Fellow works on the phone jack. It is a mess! Parts, tools, wires everywhere. He reads from a BIG PHONE INSTALLATION MANUAL. From his dishevelled look, it's clear he's been at it for a while. From the tired and dishevelled looks of Victor and Karina, who watch him, it's clear he's been there for a while.

He connects a wire.
OK. Would you please try it now?
Nothing.
Briefly disappointed, the Polite Fellow picks up the MANUAL again. (referencing manual) Nothing? Oh, I get it. Oh, yeah, that. Okay. All right. You know, if I just -- I think I just pull this wire here.

He pulls and the ENTIRE PHONE ASSEMBLY, jack and all, come loose from the wall.

All the LIGHTS GO OUT.
Oops...
Get out.
I guess connecting the Pushkin's phone wasn't so easy. Now let's see what happens when Karina tries Option Two. Karina waits for the supenvisor. And action.

Karina, on the fence...
It's very easy. What do you say?
(not an easy choice...) I'm sorry. I think I will wait to talk to a supervisor.

| POUTE YOUNG FELOW <br> KARINA | Fine with me, ma'am. I was just trying to be of service. <br> (to Customer Care Rep And as for service, could you please tell <br> your supervisor that I will be waiting for her right over there. <br> (hurt) All right. |
| :--- | :--- |
| CUSTOMER CARE REP. | Karina sits opposite the SUPERVISOR who sits at his desk. He fiddles at <br> 86452 <br> his computer. <br> I'm very sorry about what happened, Mrs. Pushkin. We will send <br> a phone technician to your home right away. |
| SUPERV SOR |  |
| Thank you. |  |

## LYLE'S பV NG ROOM

LYLE GREEDO, in the shadows of the courtyard, looks up at Karina's bathroom window, hearing her squeal. With malevolent satisfaction, HE SMIIES.

# Telephone Service Connection Notice American Telephone Company 

Customer: K arina Pushkin
Service Requested: Installation of phone line
D ate of request:
Address:
April 3, 2001
820 Maple St. Apartment \#4
Los Angeles, 90010
Manager: Apartment \#1
Service D ate
Time of Servic
April 5, 2001
Between 8 a.m. and 5 p.m.
Special Instructions: Please be at the residence when technician comes to your home.
Questions: Call toll free at 800-555-9900

1 Read the information above and choose the correct answer.

1. _b What's this?
a) $\bar{A}$ phone bill
b) A connection notice
c) A receipt
2. Who is the customer?
a) Karina Pushkin
b) The phone
c) The manager
3. _What service is Karina requesting?
a) A new telephone
b) A telephone line
c) TV cable
4. __ When did Karina request the service?
a) $4 / 3 / 2002$
b) $4 / 5 / 2000$
c) $4 / 3 / 2001$
5. _What number is Karina's apartment?
a) 1
b) 4
c) 3
6. __ What number is the manager's apartment?
a) 1
b) 4
c) 3
7. __ When will the technician come to install the phone line?
a) $\overline{4} / 3 / 2002$
b) $4 / 5 / 2001$
c) $4 / 3 / 2001$
8. The technician will be at K arina's apartment...
a) At 8 a.m.
b) between 8 a.m. and 5 p.m.
c) $5 \mathrm{p} . \mathrm{m}$.
9. __- When the technician shows up, Karina needs to...
a) be there
b) be at work
c) be away
10. Toll free means...
a) it's tall
b) it's late
c) it's free

## CONCLUSION

[a] Video script

WIZARD

ROSAL NDA (V.O.)

## ROSE STREET APT. BUILING - COURTYARD

Boy, oh boy. I guess we haven't heard the last of that nasty manager. So, Karina and Victor finally got their phone connected. But it wasn't easy. Sometimes, hooking up utilities can be very frustrating. But you must have patience. Like trying to convince Rosalinda to give me her number. But guess what? She finally did. (LAUGHS) I'm going to ask her for a date. (taking out his CELL PHONE)

But guess what? She finally did!
He pulls out a ROLL OF PARCHMENT with A PHONE NUMBER on it.
Hello. And thank you for calling Rosalinda's dating line. If you're calling to take me out to dinner, press 1. If you're calling to take me dancing, press 2. If you're calling to send me flowers, press 3.

## ANSWERS

EPISODE SEVEN

| VOCABULARY |  | COMPREHENSION | LIFE SKILLS |
| :---: | :---: | :---: | :---: |
| 1. 10 | 2. 6 | 1. Y | 1. F |
| 3. 19 | 4. 2 | 2. Y | 2. F |
| 5. 8 | 6. 20 | 3. N | 3. T |
| 7. 15 | 8. 12 | 4. Y | 4. F |
| 9. 17 | 10. 11 | 5. N | 5. F |
| 11. 16 | 12. 9 | 6. N | 6. T |
| 13. 4 | 14. 14 | 7. N | 7. T |
| 15. 18 | 16. 5 | 8. Y | 8. F |
| 17. 13 | 18. 1 | 9. N | 9. T |
| 19. 3 | 20. 7 | 10. N | 10. F |


| GRAMMAR |  |  |  | SPECIAL SKILLS |  |
| :--- | :--- | :--- | :--- | :--- | :--- |
| 1. b | $2 . \mathrm{a}$ | $3 . \mathrm{b}$ |  | $1 . \mathrm{b}$ | $2 . \mathrm{a}$ |
| $4 . \mathrm{c}$ | $5 . \mathrm{a}$ | $6 . \mathrm{c}$ |  | $3 . \mathrm{b}$ | $4 . \mathrm{c}$ |
| $7 . \mathrm{b}$ | $8 . \mathrm{c}$ | $9 . \mathrm{a}$ |  | $5 . \mathrm{b}$ | $6 . \mathrm{a}$ |
| $10 . \mathrm{c}$ | $11 . \mathrm{c}$ | $12 . \mathrm{b}$ |  | $7 . \mathrm{b}$ | $8 . \mathrm{b}$ |
| $13 . \mathrm{a}$ | $14 . \mathrm{b}$ | $15 . \mathrm{b}$ |  | $9 . \mathrm{a}$ | $10 . \mathrm{c}$ |

